



BAYCORP

Baycorp (WA) PTY LTD t/a Repcol

ABN 26 120 299 014

Tel: (08) 6103 2800

Reference Number: <Case number>

DIRECT DEBIT REQUEST

I/We

Surname /Company Name

First Name (ACN if Company)

Address:

Telephone:

Authorise Baycorp (WA) Pty Ltd [User No: 387018, issued by APCA], to debit my/our account identified below with the amount of \$_____ (periodic payment amount) at regular **weekly/fortnightly/monthly** intervals, commencing on _____ (date). The account will continue to be debited with the periodic payment amount until the outstanding balance of \$_____ is paid in full.

Name and Suburb of Financial Institution

Name of Account Holder (Applicant)

Nominated Account BSB Number

Account Number

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Direct Debit Service Agreement

This Agreement constitutes my/our agreement that Baycorp (WA) Pty Ltd may debit my nominated bank account for the amount and frequency specified above. If the instalment due date falls on a weekend or a Public Holiday, Baycorp (WA) Pty Ltd will process my drawing on the next business day.

I will contact Baycorp (WA) Pty Ltd on (08) 6103 2800 (rather than my financial institution), if I have any queries regarding this Agreement, to advise if the nominated account is transferred or closed, or if I wish to alter my bank account details or any other aspect of this Agreement. If I wish to cancel this direct debit authority or delay an individual instalment I will contact Baycorp (WA) Pty Ltd on the telephone number above at least 3 days prior to the due date. I understand that prior to any changes to this Agreement being implemented; I am required to provide Baycorp (WA) Pty Ltd written confirmation of the agreement change 3 days prior to the due date.

If I believe that a drawing has been initiated incorrectly, I will take the matter up directly with Baycorp (WA) Pty Ltd by calling (08) 6103 2800. If I do not receive a satisfactory response from Baycorp (WA) Pty Ltd to my dispute, I understand I can contact my financial institution who will respond to me with an answer to my claim: within 5 business days (for claims lodged within 12 months of the disputed drawing); or within 30 business days (for claims lodged more than 12 months after the disputed drawing). I will receive a refund of the drawing amount if Baycorp (WA) Pty Ltd can not substantiate the reason for the drawing.

I have confirmed with my financial institution that the Bank account nominated in this Agreement is able to accept Direct Debits.

I will ensure that sufficient clear funds are available in my bank account on the day Baycorp (WA) Pty Ltd is due to make the regular drawing. Baycorp (WA) Pty Ltd takes no responsibility for any fees charged to me as a result of insufficient funds in my account and may charge a processing fee of \$5.00 for a dishonoured payment.

Baycorp (WA) Pty Ltd will keep your bank details confidential except that information provided to Baycorp (WA) Pty Ltd's financial institution to initiate the drawing to my nominated account. Baycorp (WA) Pty Ltd will provide me at least 14 days written notice prior to any changes to the terms and conditions of this Agreement.

Please ensure that payment is made for the exact amount due, as overpayments may be subject to a processing fee of \$25.00. Baycorp (WA) Pty Ltd will require additional documentation to enable the processing of an overpayment refund. If you have other debts with us, any further payments made after this debt has been finalised will be directed to these debts.

Baycorp (WA) Pty Ltd reserves the right to decline this Request. I will be advised if this Request is declined. Activation of the direct debit facility will constitute acceptance by Baycorp (WA) Pty Ltd of the terms of this Request.

I/We acknowledge and agree to the above:

Signature of the Account Holder

Date

Completed and signed applications to be returned to Baycorp (WA) Pty Ltd via:
Mail - PO BOX 960 Balcatta WA Australia 6914; or
Fax - (08) 6103 2899; or
Email - info@repcol.com.au.